CALIFORNIA NATIVE PLANT SOCIETY
SANHEDRIN CHAPTER

CHAPTER OPERATING GUIDELINES

1. These operating guidelines apply to the Sanhedrin chapter, which is a unit of the California Native Plant Society, 2702 K Street, Suite 1, Sacramento, California.

2. Officers: The chapter is governed by a board of directors, consisting of 7 – 12 members, some of whom are elected and others appointed. Elected officers are president, vice president, secretary and treasurer. These officers shall be elected for a two year term every two years at a general membership meeting. All chapter members who attend the general meeting are eligible to vote. Officers may serve more than one term and board vacancies may be filled by appointment. One member of the board shall be designated as the CNPS state delegate.

3. Removal of a board member: A 2/3 vote of the entire board is necessary to remove a member from the Board of Directors for actions that are contrary to CNPS policies and/or for actions that severely hinder the functioning of the board or a committee of the board.

4. Quorum: A quorum for purposes of board business consists of a simple majority of board members, including at least two officers.

5. Electronic voting: Decisions may be made by the board using electronic means, such as email or telephone, provided no board member objects. Decisions made by the board between meetings, such as those made by email or at an informal gathering, shall be ratified at the next meeting of the board and recorded as part of the minutes.

6. Chapter funds and commitments: The following decisions require specific approval by the board and a record in the minutes:
   A. Expense of greater than $500.
   B. Solicitation of funds for special projects.
   C. Grant applications.
   D. Negotiation of contracts or other commitments.

7. Guideline amendments: Amendments to these guidelines may be made at a regular board meeting by a majority vote.

Guidelines approved by Sanhedrin Chapter on May 26, 2016